

# THORNTON TENNIS ASSOCIATION

## CONSTITUTION AND BYLAWS

### ARTICLE I.

This organization shall be known as Thornton Tennis Association ("TTA").

### ARTICLE II. MISSION

The mission of the TTA shall be to promote and stimulate interest in recreational, competitive and social tennis in cooperation with the City of Thornton Recreation Department.

### ARTICLE III. MEMBERSHIP

Section 1: Regular membership in the TTA shall be open to anyone 18 years or older. Residence in the City of Thornton is not a requirement.

Section 2: Regular membership shall be by payment of an annual membership fee. This fee will be determined each year by a vote of the Executive Board ("Board"). Dues are payable on or before said member plays in any league match in that year.

Section 3: TTA Board members will be exempt from membership dues during his/her term.

Section 4: Paid membership in the TTA is required in order to participate in TTA league or social activities.

### ARTICLE IV. EXECUTIVE BOARD

The executive board members will be elected by membership to represent the TTA and will be charged with the responsibility of conducting TTA affairs. Each board member shall be a paid member of the club. They will be elected for a one-year period.

1. President
2. Vice-President
3. Secretary
4. Treasurer
5. One or more League/Facility Coordinators
6. One or more Social Coordinators
7. Website Coordinator
8. One or more Club Representatives
9. One or more Members At Large

### Section 1: Duties of Officers

- A. President – He/she shall call and preside at all meetings of the board and of the TTA membership. He/she shall, in conjunction with the Board, appoint all committees not otherwise provided for and shall see that all board members and committees perform their respective duties. He/she shall appoint “ad hoc” committees as required.
- B. Vice President – He/she shall assist the President in the performance of his/her duties and shall assume them in his/her absence. In the event of a vacancy at President, the Vice President will automatically assume the presidency.
- C. Secretary – He/she shall keep the minutes of the organization and records of all proceedings and perform such other duties as pertain to the office of the Secretary.
- D. Treasurer – He/she shall keep a roster of all members and track all monies for TTA. Banking functions will be established at a bank within the area, and the Treasurer and President will be authorized signers on the TTA bank account. Periodic financial statements shall be published on the TTA website.
- E. League/Facility Coordinator – He/she shall (1) develop and publish annual league schedules for distribution to all members and posting on bulletin boards; (2) communicate and coordinate with all league captains; (3) work to maintain sources for additional courts for growing league play; and (4) obtain all court permits.
- F. Social Coordinator – He/she shall (1) develop and maintain level of both tennis and non-tennis social events on a year-round basis; (2) secure barbeque and signage; and (3) oversee maintenance and storage, etc. of TTA purchased materials and equipment.
- G. Website Coordinator – He/she shall be responsible for updates and maintenance to the TTA website including a method for online payment of membership dues.
- H. Club Representative- He/she shall be responsible to ensure dues are paid by all members, promote the club, welcome new members, and work with the City of Thornton Parks manager.
- I. Member At Large – He/she shall (1) provide input; (2) attend board meetings; and (3) assist other officers with their duties/responsibilities. He/she may hold this position for a one-year term only and may not be re-elected to this position for another term.
- J. If a board member does not demonstrate active participation in TTA board responsibilities, then any active board member has the authority to motion to replace said member by a majority Board vote.

### Section 2: Election of Executive Board Members

- A. Nominations will be made from the floor before the election at each Annual Meeting.
- B. The election of members of the Board shall be by ballot and will require a simple majority of members present. Re-elected or newly elected Board members will assume their respective duties at the conclusion of the Annual Meeting.

## ARTICLE V.

The business of the TTA by the Board will be conducted at such times as shall be appropriate or necessary. Any active members shall have the right to request that any subject be presented for consideration by the Board.

Section 1: The Board shall hold meetings on a regular basis. The meeting place, date and time shall be posted on the TTA’s Official Website: [www.thorntontennis.com](http://www.thorntontennis.com)

Section 2: The Board may withhold or terminate the TTA membership of any member whose actions are deemed detrimental to the association. The member in question will be allowed to attend the portion of the board meeting, which shall be handled as the first order of business at that meeting. Removal from TTA shall require a majority vote of the board members present at the meeting.

Section 3: If a board position becomes vacant, the President is charged with nominating a willing TTA member to fill the vacancy for the remainder of the term. Appointment is determined by a majority board vote.

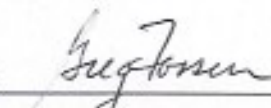
#### ARTICLE VI. HALL OF FAME

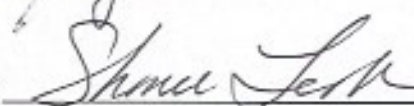
When appropriate, at the Annual Meeting of members, the TTA may nominate up to two members for induction into the TTA Hall of Fame. Criteria for nomination includes: 20+ years of membership in TTA, 5+ years of volunteer service (board member, captain, events, etc.) Nominees will be reviewed by the Board for majority vote.

#### ARTICLE VII. AMENDMENTS

Amendments to the bylaws may be made at any special or regular meeting called for this purpose, providing that a copy of the proposed amendments have been sent out with a notice of the meeting. A majority vote of members present is required before any amendment or deletion can be approved. Any amendment or deletion is subject to TTA Board approval.

*Approved by the President of the Board and the Secretary of the Board:*

President's Signature:  Date: Dec 4th 2019

Secretary's Signature:  Date: 12-4-2019