

THORNTON TENNIS ASSOCIATION

CONSTITUTION AND BYLAWS

ARTICLE I.

This organization shall be known as Thornton Tennis Association ("TTA").

ARTICLE II. MISSION

The mission of the TTA shall be to promote and stimulate interest in recreational, competitive and social tennis in cooperation with the City of Thornton Recreation Department.

ARTICLE III. MEMBERSHIP

Section 1: Regular membership in the TTA shall be open to anyone 18 years or older. Residence in the City of Thornton is not a requirement.

Section 2: Regular membership shall be by payment of an annual membership fee. This fee will be determined each year by a vote of the Executive Board ("Board"). Dues are payable on or before said member plays in any league match in that year.

Section 3: TTA Board members will be exempt from membership dues during their term.

Section 4: Paid membership in the TTA is required in order to participate in TTA league or social activities, unless deemed open to the public by board vote.

ARTICLE IV. EXECUTIVE BOARD

The executive board members will be elected by membership to represent the TTA and will be charged with the responsibility of conducting TTA affairs. Each board member shall be a paid member of the club. They will be elected for a one-year period.

1. President
2. Vice-President
3. Secretary
4. Treasurer
5. One or more League/Facility Coordinators
6. One or more Social Coordinators
7. Website Coordinator
8. One or more Club Representatives
9. Social Media Coordinator

Section 1: Duties of Officers

- A. President – They shall call and preside at all meetings of the board and of the TTA membership. They shall, in conjunction with the Board, appoint all committees not otherwise provided for and shall see that all board members and committees perform their respective duties. They shall appoint “ad hoc” committees as required. This position has a max term of 3 consecutive years as president unless unanimously voted into office at year-end annual meeting.
- B. Vice President – They shall assist the President in the performance of their duties and shall assume them in their absence. In the event of a vacancy at President, the Vice President will automatically assume the presidency. This position leads/organizes the annual TTA tournament.
- C. Secretary – They shall keep the minutes of the organization and records of all proceedings and perform such other duties as pertain to the office of the Secretary. This position leads/organizes the TTA Ladder events.
- D. Treasurer – They shall keep a roster of all members and track all monies for TTA. Banking functions will be established at a bank within the area, and the Treasurer and President will be authorized signers on the TTA bank account. Periodic financial statements shall be published on the TTA website. This position coordinates with TTA approved and agreed upon community professionals for tax and non-profit status filings and maintenance.
- E. League/Facility Coordinator – They (1) develop and publish annual league schedules for distribution to all members and posting on bulletin boards; (2) communicate and coordinate with all league captains; (3) work to maintain sources for additional courts for growing league play; and (4) obtain all court permits; (5) maintain list of current and past TTA members.
- F. Social Coordinator – They shall (1) develop and maintain the level of both tennis and non-tennis social events on a year-round basis; (2) secure barbeque and signage; and (3) oversee maintenance and storage, etc. of TTA purchased materials and equipment.
- G. Website Coordinator – They shall be responsible for updates and maintenance to the TTA website including a method for online payment of membership dues. This individual coordinates with TTA approved and agreed upon a community professional for website maintenance.
- H. Club Representative- They shall be responsible to ensure dues are paid by all members, promote the club, welcome new members, and work with the City of Thornton Parks manager to create opportunities for increasing play, improving established courts and advocating for new court locations. When engaging in meeting with city personnel, a minimum of 2 TTA board members must be present.
- I. Social Media Coordinator - They shall be responsible for promoting TTA and informing TTA board members and the community of relevant TTA news through the use of email and TTA approved social media accounts.
- J. If a board member does not demonstrate active participation in TTA board responsibilities, then any active board member has the authority to motion to replace said member by a majority Board vote.

Section 2: Election of Executive Board Members

- A. Nominations will be made from the floor before the election at each Annual Meeting.

- B. The election of members of the Board shall be by ballot and will require a simple majority of members present. Re-elected or newly elected Board members will assume their respective duties at the conclusion of the Annual Meeting.

ARTICLE V.

The business of the TTA by the Board will be conducted at such times as shall be appropriate or necessary. Any active members shall have the right to request that any subject be presented for consideration by the Board.

Section 1: The Board shall hold meetings on a regular basis. The meeting place, date and time shall be posted on the TTA's Official Website: www.thorntontennis.com


Section 2: The Board may withhold or terminate the TTA membership of any member whose actions are deemed detrimental to the association. The member in question will be allowed to attend the portion of the board meeting, which shall be handled as the first order of business at that meeting. Removal from TTA shall require a majority vote of the board members present at the meeting.

Section 3: If a board position becomes vacant, the President is charged with nominating a willing TTA member to fill the vacancy for the remainder of the term. Appointment is determined by a majority board vote.

ARTICLE VI. AMENDMENTS

Amendments to the bylaws may be made at any special or regular meeting called for this purpose, providing that a copy of the proposed amendments have been sent out with a notice of the meeting. A majority vote of members present is required before any amendment or deletion can be approved. Any amendment or deletion is subject to TTA Board approval.

Approval of these TTA bylaws negates any and all previous bylaws. Approved by the President of the Board and the Secretary of the Board:

President's Signature:  ***Date:*** 4-9-2025

Secretary's Signature:  ***Date:*** 4-9-2025